



## Enrolment Application

<b>Office Use Only</b>	Date Application Received:	Date \$110 Received:	Visa Status Checked: Y / NA
Birth Certificate &/or Passport Received: Y	Court/Parenting Orders/Plans Received: Y / NA	LOTE/ESL Reports Received: Y / NA	
Health Reports Received: Y / NA	Diagnosis/Verification Reports Received: Y / NA	3 x Parent/Guardian Signatures Checked: Y	
Waitlist Year: 20__	Waitlist Class/Year Level:	Waitlist Priority:	Waitlist Letter Sent Date:

**Please lodge this form for each child that you wish to enrol and pay the enrolment application fee of AUD\$110.00 per child (non-refundable).**

Payments can be made into the following NAB account: Name: Birali Steiner BSB: 084 004 Account No: 302 714 893 or online using VISA or Mastercard here: <https://www.payway.com.au/MakePayment?BillCode=236729> (use Surname as reference please). *Please note: Applications are placed on an enrolment waiting list from the date the payment is received.*

*If you are applying years in advance to be placed on our waiting list, you may be requested to update the application form.*

CHILD DETAILS			
Enrolment to commence: Term ____ Year: 20__		Family Name:	
Middle Name/s:		First Name:	
Preferred Last Name:		Preferred First Name:	
Date of Birth: / /	Present Age:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Not Specified	
📎 Please attach proof of student's birth date, e.g. Birth Certificate (a passport is also required if the child is born overseas)			
Does your child identify as: <input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Both <input type="checkbox"/> None			
Nationality:			
Country & Place of Birth:		Date of Arrival: / /	
Visa Details (if applicable):			
<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary			
Name of people child will be living with:			
Relationship to Child:		Phone:	
Address:		Postcode:	

SIBLING DETAILS			Live with Child?
Name:	Date of Birth: / /	Child Care/Kindy/School:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name:	Date of Birth: / /	Child Care/Kindy/School:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name:	Date of Birth: / /	Child Care/Kindy/School:	<input type="checkbox"/> Yes <input type="checkbox"/> No

PARENT / GUARDIAN 1 DETAILS			Live with Child? <input type="checkbox"/> Yes <input type="checkbox"/> No
Surname:		First Name:	
Residential Address:		Postcode:	
Postal Address:		Postcode:	
Home Phone:	Work Phone:	Mobile:	
Email:		Nationality:	
Country of Birth:			
Occupational Group (refer to pg 8):		Occupation:	
Relationship to Child:			
Visa Details (if applicable): <input type="checkbox"/> Permanent (Permanent Resident) <input type="checkbox"/> Temporary – details:			

# Enrolment Application

PARENT / GUARDIAN 2 DETAILS			Live with Child? <input type="checkbox"/> Yes <input type="checkbox"/> No
Surname:	First Name:		
Address:			Postcode:
Home Phone:	Work Phone:	Mobile:	
Email:		Nationality:	
Country of Birth:			
Occupational Group (refer to pg 8):		Occupation:	
Relationship to Child:			
Visa Details (if applicable): <input type="checkbox"/> Permanent (Permanent Resident) <input type="checkbox"/> Temporary – details:			

	Parent/Guardian 1	Parent/Guardian 2
What is the highest year of secondary education completed?	<input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below	<input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below
What is the level of the highest qualification completed?	<input type="checkbox"/> Bachelor Degree or above <input type="checkbox"/> Advance Diploma/Diploma <input type="checkbox"/> Certificate 1-4 (including trade cert) <input type="checkbox"/> No non-school qualification	<input type="checkbox"/> Bachelor Degree or above <input type="checkbox"/> Advance Diploma/Diploma <input type="checkbox"/> Certificate 1-4 (including trade cert) <input type="checkbox"/> No non-school qualification

Additional Parent/Guardian/Care Giver Details				
Relationship to Child	Full Name	Home Address	Contact Number	Work Contact Number

Are there any Court Orders concerning the welfare, safety or parenting arrangements of the child? Yes / No

Copies of any Court Orders, Parenting Orders or Plans, MUST be provided to the school with this form.

Summary of Orders or Plans in place: \_\_\_\_\_

---

Currently my child lives with:  Both Parents  Parent 1 Only  Parent 2 Only  Shared Arrangement

Other: \_\_\_\_\_

I/we would like to receive the **Birali Weekly regular E-Newsletter** to keep up to date on school progress and events at the below email address/es:

\_\_\_\_\_


**FOR OUR INFORMATION** - Please tell us how you heard of Birali Steiner School.

Word of Mouth  Google  Newsletter  Magazine  Newspaper  Facebook  Other: \_\_\_\_\_

# Enrolment Application

## Language/s Other Than English

Is English a second language for your child?  No  Yes - If yes, please give details of your child's skill in English.

 Attach any assessments in this area with this application if application.

Does the Student/Child or Parent/Guardian 1 or Parent/Guardian 2 speak a language other than "Standard Australian English" at home? (If more than one language, please indicate the one that is spoken most often).

**Please complete the table below for languages spoken at home.**

Main Language or Dialect	Student/Child	Parent/Guardian 1	Parent/Guardian 2
Aboriginal English			
Aboriginal Kriol			
Torres Strait Creole			
Kala Lagaw Ya			
Kala Kawaw Ya			
Meriam Mer			
Gugu Yimidirr			
Wik Munkin			
Yarri Lingo			
Gubbi Gubbi			
<b>Other Aboriginal or Torres Strait languages or dialects.</b>			
Please list below:			
Asian language (please specify)			
European language (please specify)			
<b>Standard Australian English only</b>			
	<b>Please print your name:</b>		
	<b>Signature:</b>		

## Culture and Religion

Does your child/family observe any religious or spiritual beliefs?

No  Yes – if yes, please comment: \_\_\_\_\_

Does your child have any cultural or religious requirements?

No  Yes – if yes, please comment: \_\_\_\_\_

# Enrolment Application

## Child Biography

The questions asked on this form are done so for the sole purpose of having a clear and full picture of your child. Please include as much detail as possible. Birali Steiner School views collaboration and openness between staff and enrolled families as an integral part of our daily functioning. If you have more information you would like to share with us, please feel free to attach more details.

### Early Development

Pregnancy (Duration, complications, etc.)

Birth (natural/caesarean section, duration, complications etc.)

Development & Milestones (other than those listed below)

Birth Weight \_\_\_\_\_ Breast Fed? Y / N \_\_\_\_\_ If breastfed, for how long? \_\_\_\_\_  
Sitting at \_\_\_\_\_ months Crawling at \_\_\_\_\_ months Standing at \_\_\_\_\_ months  
Walking at \_\_\_\_\_ months Talking at \_\_\_\_\_ months Fully Toilet Trained at \_\_\_\_\_ years  
Is your child able to use the toilet independently? Y/N \_\_\_\_\_ Please note any difficulties below:

### Health Information

Parents/Guardians are expected to provide ALL relevant medical information concerning their child and where necessary, any medication or medical equipment. A Medical Management Plan must be provided for all children requiring one, including Anaphylaxis and Asthma, parent/guardians must inform the school of any new medical conditions or changes to existing medical conditions as soon as they are known.


Does your child suffer from any of the following?

- Allergies  Anaphylaxis  Asthma  Anxiety  Dietary Restrictions  
 Diabetes  Epilepsy  My child has no known medical conditions


Other:

Details:

Does your child require a Medical Management Plan from your Doctor?  No  Yes – if yes:

 A copy of the **Medical Management Plan MUST be provided** to the school **with this form**; AND your child will require a **Medical Minimisation Plan**. This will need to be discussed with the Teacher and **MUST be signed prior to your child commencing** with the school.

- My Child's immunisation status is up to date  My Child is on an immunisation catch-up schedule  
 My Child is not immunised  My Child has a medical exemption from immunisation

 Please provide a copy of your Child's Immunisation Record.

Please provide details of any other childhood illnesses:

# Enrolment Application

**For the below questions, please provide further details for any you answer yes to.**

Has your child had any other significant illnesses? No Yes:

Does your child suffer from ear or hearing problems? No Yes: \_\_\_\_\_

Does your child have any speech development concerns? No Yes: \_\_\_\_\_

Has your child had assessments or therapy in their movement/co-ordinations? No Yes:

Has your child been diagnosed and/or verified with a special need or disability? No Yes:



Please provide details below and attach relevant reports.

## **Child's Registered Medical Service/Practitioner**

Doctor's Name:

Phone Number:

Doctor's Address:

Medicare No:

Medicare Expiry:

## **School/Kindergarten Information**

Has your child attended a playgroup? No Yes - if yes, please provide details:

Has your child attended childcare or kindergarten? No Yes - if yes, please provide details:

Has your child attended a School? No Yes - if yes, please complete the following 3 questions:

*(please attach a separate page if more writing space required)*



Attach copies of the 2 most recent school reports with this form.

1) School/s attended, year/s of attendance and Year/Class Levels: \_\_\_\_\_

2) Reason/s for leaving: \_\_\_\_\_

3) Has your child received Learning Support at their current or previous school/s? If yes, please provide details:

# Enrolment Application

I/we, \_\_\_\_\_ Parent/Guardian Name/s \_\_\_\_\_, hereby give consent to Birali Steiner School to share or obtain information relevant to my child's educational needs with other schools, organisations or service providers who are listed below. I understand that this is solely for the purpose of:

- 1) Information gathering during the enrolment process; and/or
- 2) Working collaboratively with external service providers to best meet the needs of my child; and/or
- 3) Seeking extra assistance from external service providers that may benefit my child.

I understand that I can withdraw or modify my consent at any time in writing to:

Administration, Birali Steiner School, PO Box 137, Beachmere, Qld 4510

**School/Organisation/Childcare or Kindy Service Provider:**

**Phone or Email:**

**Signature 1:**

**Signature 2:**

## **Your Child at Home**

Does your child help around the home? Please comment:

Does your child usually play:  Alone  With Siblings  With older children  With younger children

How does your child usually behave around other children?  Shy  Co-operative  Aggressive  Out-going

What are your child's favourite toys, games or activities?

Where does your child like to play?

Does your child adjust into new situations easily?  Yes  No Please comment:

Does your child exhibit any behaviour or social concerns?  Yes  No Please provide details:

What do you find is helpful when dealing with difficult behaviour from your child at home?

Has your child experienced any counselling, play therapy etc.?  Yes  No Please provide details:

Does your child:

Watch TV/DVD's? How often? \_\_\_\_\_

Attend music lessons? How often? \_\_\_\_\_

Attend organised sports? How often? \_\_\_\_\_

Have access to and use of a computer or game console. How often? \_\_\_\_\_ How long? \_\_\_\_\_

Has there been any major disruption in your child's life (e.g. separation, moving, travelling etc.) Y / N

Please provide details:

Does your child have any pets? Please comment.

# Enrolment Application

## **Additional Information**

What are your child strengths/gifts?

What are your aspirations for your child? \_\_\_\_\_

What drew you to Steiner education? \_\_\_\_\_

Is there anything specific you would like to discuss at the enrolment interview?

## **Standard Collection Notice**

### Standard Collection Notice

1. The School collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to students enrolled at the school, exercise its duty of care, engage in marketing/fundraising and perform necessary associated administrative activities, which will enable students to take part in all the activities of the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
4. Health information about students is sensitive information within the terms of the Australian Privacy Principles (APPs) under the Privacy Act 1988. We may ask you to provide medical reports about students from time to time.
5. The School may disclose personal and sensitive information for educational, legal, administrative, marketing and support purposes. This may include to:
  - other schools and teachers at those schools;
  - government departments (including for policy and funding purposes);
  - medical practitioners;
  - people providing educational, support and health services to the School, including specialist visiting teachers, [sports] coaches, volunteers, and counsellors;
  - providers of learning and assessment tools;
  - assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN);
  - people providing administrative and financial services to the School;
  - anyone you authorise the School to disclose information to; and
  - anyone to whom the School is required or authorised by law, including child protection laws, to disclose the information.
6. Personal information collected from students is regularly disclosed to their parents or guardians.
7. The School may use online or 'cloud' service providers to store personal information and to provide services to the School that involve the use of personal information, such as services relating to email, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers which may be situated outside Australia. Further information about the School's use of on online or 'cloud' service providers is contained in the School's Privacy Policy.
8. The School's Privacy Policy, accessible on the School's website, sets out how parents or students may seek access to and correction of their personal information which the School has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to a student, or where students have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate.
9. The School's Privacy Policy also sets out how parents and students can make a complaint about a breach of the APPs and how the complaint will be handled.
10. The School may engage in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

# Enrolment Application

11. On occasions information such as academic and sporting achievements, student activities and similar news is published in School newsletters and magazines, on our intranet [and on our website] this may include photographs and videos of student activities such as sporting events, school camps and school excursions. The School will obtain permissions annually from the student's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos or other identifying material in our promotional material or otherwise make this material available to the public such as on the internet.

12. We may include students' and students' parents' contact details in a class list and School directory. The school will seek specific consent to publish contact details in class lists or directories.

13. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why.

## **I do/do not agree to the conditions of the Collection Notice.**

I/We hereby apply to have the above-named student/child placed on the enrolment waiting list. Should he/she be accepted following an interview, I/we undertake to support the rules and regulations of the school and to be responsible for the payment of fees.

**Mother/Guardian 1 Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_/\_\_/\_\_

**Father/Guardian 2 Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_/\_\_/\_\_

### **Applicant Check List:**

- |  |   |
|--|---|
| <input type="checkbox"/> We have attended a school tour prior to submitting this application | <input type="checkbox"/> I/we have read the Parent Handbook         |
| <input type="checkbox"/> I/we have read the Schedule of Fees                                 | <input type="checkbox"/> I/we have named & signed on pages 3, 6 & 7 |

To submit your application, please email to [info@biralisteiner.qld.edu.au](mailto:info@biralisteiner.qld.edu.au) or post to:  
Enrolments Officer, 670 Beachmere Road, Beachmere, Qld 4510.

Further information can be found on our website- [www.biralisteiner.qld.edu.au](http://www.biralisteiner.qld.edu.au)  
or can be requested by contacting our office on 07 5429 0511.



# Enrolment Application

## LIST OF PARENTAL OCCUPATION GROUPS

### **GROUP 1 - Senior management in large organization, government administration and defence and qualified professionals**

**Senior Executive/Manager/Department head** in industry, commerce, media or other large organization.  
**Public Service Manager** (Section head or above), regional director, health/education/police/fire services administrator.  
**Other Administrator** (School principal, faculty head/dean, library/museum/gallery director. Research facility director).  
**Defence Forces** Commissioned Officer.  
**Professionals** generally have degree or higher qualifications & experience in applying this knowledge to design, develop or operate complex systems; identify, treat & advise on problems; and teach others.  
**Health, Education, Law, Social Welfare, Engineering, Science, Computing Professional**  
**Business** (management consultants, business analyst, accountant, auditor, policy analyst, actuary/valuer).  
**Air/Sea Transport** (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller).

### **GROUP 2 - Other business managers, arts/media/sportspersons & associate professionals, Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business**

**Specialist Manager** (finance/engineering/production/personnel/industrial relations/sales/marketing)  
**Financial Services** (Bank branch manager, finance/investment/insurance broker, credit/loans officer)  
**Retail Sales/Services Manager** (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)  
**Arts/Media/Sports** (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official).  
**Associate professionals** generally have diploma/technical qualifications & support manager & professionals.  
**Health, Education, Law, Social Welfare, Engineering, Science, Computing** technician/associate professional.  
**Business/Administration** (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager)  
**Defence Forces** Senior non-commissioned officer.

### **GROUP 3 - Tradesmen/women, clerks & skilled office, sales & service staff**

**Tradesmen/women** generally have completed a 4-year Trade Certificate, usually by apprenticeship. All tradesmen/women are in this group.  
**Clerks** (Bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/ transport/ shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk).  
**Skilled office, sales & service staff**  
**Office** (secretary, personal assistant, desktop publishing operator, switchboard operator).  
**Sales** (company sales representative, auctioneer, insurance agent/assessor/loss adjustor, market researcher)  
**Service** (ages/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)

### **GROUP 4 - Machine Operators, hospitality staff, assistant, labourers & related workers Drivers, mobile plant, production/processing machinery & other machinery operators**

**Hospitality staff** (hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper)  
**Office Assistants**, sales assistants & other assistants  
**Office** (typist, word processing/data entry/business machine operator, receptionist, office assistant).  
**Sales** (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker).  
**Assistant/Aide** (trades assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, salon assistant, animal attendant).  
**Labourers & regulated workers.**  
**Defence Forces** ranks below senior NCO not included above.  
**Agriculture, horticulture, forestry, fishing, mining** worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner seafarer/fishing hand).  
**Other worker** (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor).