



Parent Craft Group Policy

Purpose: This Code of Conduct is based on reasonable community expectations of behaviour encompassing mutual tolerance, respect and personal safety of all with the goal of making Birali Steiner School a safe and pleasant environment within the professional setting of an independent Steiner School.		
Scope: Students and employees, including full-time, part-time, permanent, fixed-term and casual employees, as well as contractors, volunteers and people undertaking work experience or vocational placements.		
Status: Authorised		Supersedes:
Authorised by: Principal	Date Authorised: 01.06.20	Policy Owner: Principal
Review Date: Every two years		Next Review Date: June 2022
References:	<ul style="list-style-type: none"> • Birali's Complaints Policy 	
Definitions:	<ul style="list-style-type: none"> • The term 'Birali Parent Craft Group' is interchangeable with 'Birali Craft'. • The Birali Hub is the space in which the Parent Craft Group operates from on-site at Birali Steiner School. 	

Background

Crafting is a great way to busy the hands whilst steadying the mind, it can even be meditative. Children also love watching their parents create something that takes skill, exercises will and expresses individual creativity.

Birali Steiner School offer Parent Craft Group sessions for Parents/Carers to enjoy and learn, in a space that is safe and welcoming for younger siblings to play and watch.

Policy

The Birali Parent Craft Group offered by Birali Steiner School:

- meets weekly in term time – refer to each term's schedule for dates.
- is offered to staff, Parents/Carers of enrolled students or by invitation only.
- is free of charge for entry; attendees can purchase craft supplies from the Birali Collective Co-Op Shop or bring their own supplies.
- is operated by Craft Coordinators under the delegation of the school Principal.
- caters for all levels of crafting abilities, with no experience necessary.

Craft Coordinators aim to hold a space for mindful crafting, where attendees engage with natural materials and Steiner-inspired crafting projects.

The door to the Birali Hub will be open for Birali Craft from 8:45am. Please allow Craft Coordinators the time before this to set up and prepare the space. It is requested that attendees respectfully refrain from entering the Birali Hub until 8:45am.

The Craft Coordinators work with the below rhythm that is to be respected by attendees:

9am	Welcome and introduction to the week's project
9:15-10:15am	Mindful Crafting
10:15 -10:45am	Shared Morning Tea
10:45-11:45am	Mindful Crafting
11:45am	Pack up & clean up the Birali Hub before end of the session at 12pm

Attendees of the Birali Craft should be respectful of others and mindful of the topics of their conversations around small ears so as to keep the atmosphere friendly and enjoyable for both children and adults.

Birali Steiner School is committed to the safety and wellbeing of all persons who attend Birali Craft.

Parent Craft Group Policy

Birali Steiner School acknowledges the value of children and we require parents, carers, volunteers and employees to treat children with respect and understanding at all times.

Birali Steiner School anticipates that parents and carers attending the Birali Craft will:

- support the school ethos and values
- cooperate with the Craft Coordinators and demonstrate behaviour that achieves the best outcomes for you and your child
- support the Craft Coordinators in maintaining a safe and respectful environment for all adults and children
- act ethically and respect and value difference
- initiate and maintain constructive communication and relationships with the Craft Coordinators regarding their child's wellbeing and behaviour
- use the processes and procedures in the Birali Steiner School's Complaints Policy for complaints and grievance resolution
- adhere to guidelines in place by Birali Steiner School to ensure the safety of all persons.

Parent/Carer Duty of Care

- Parents and carers have a duty of care to all members of the public, including children, whilst attending Birali Craft.
- All efforts should be made to avoid situations where it can be proven that your actions were negligent.
- Parents and care givers are fully responsible for the safety and discipline of their own children and/or those in their care, and they should take all necessary steps to ensure accidents do not happen.
- Children should be supervised and kept in eyesight at all times.
- Supervision of children should always be by a specific, responsible adult who has agreed with the parents to take care of the child.
- Child minding is not part of Birali Craft.
- It is the duty of all individuals to ensure they protect the children in their care from injury.

Attendee Name: _____ Signature: _____ Date: _____